

**LYME CENTRAL SCHOOL
BOARD OF EDUCATION
August 8, 2013**

MEMBERS PRESENT

Gary Nicholson, President
Deanna Lothrop, Vice President
Terry Countryman
Kathy Dyer
Scott Rickett
Missy Holmes, Clerk

MEMBERS EXCUSED

Brian Peters
Lynn Reichert

ADMINISTRATORS PRESENT

Karen Donahue, Superintendent
Sandra Rooney, Business Official

OTHERS PRESENT

Dina Jareo
Janice Shepard
John Warneck
Eleanor Van Ness
Rick Tague
Dominic D'Imperio

CALL TO ORDER

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:01 PM.

BOARD PRESENTATION

BERNIER, CARR & ASSOCIATES

Rick Tague from Bernier, Carr & Associates reported. He walked to fields and says they are much better. He recommends that the district accept the fields with the condition to have them mowed one more time.
The finish on the locker room floors is bubbling. Bernier & Carr sent an investigator to take pictures and samples. It was found that the previous layers were not properly removed. He recommends that the district conduct testing to check for moisture in the slab. Atlantic Testing has sent them a proposal.
The roof project began August 5. At this time they are focusing on the gym, re-pointing the chimney and the front of the building. Carl Gamble from Bernier, Carr & Associates is the On-Site Manager. Renee Thurston is the Project Manager.

FIRE INSPECTION REPORT

John Warneck reported. He completed the fire inspections of all of the buildings and noted violations: an exit window was blocked, exit directions were missing, waste piled up around the exterior of the fuel station, and the emergency lights were not working in the bus maintenance bay of the bus garage.

BOARD INFORMATION

STAFF DEVELOPMENT TRAINING

The staff development training & conferences for August 2013 was included for review.

BOE RETREAT AGENDA

The agenda for the August 12 BOE retreat was included for review.

SCHOOL HEALTH SERVICES

The school health services annual report for 2013 was included for review.

CORRESPONDENCE

FERRARA, FIORENZA, LARRISON
BARRET & REITZ

A letter from Ferrara, Fiorenza, Larrison, Barrett & Reitz PC was included for review.

REPORTS

TRANSPORTATION SUPERVISOR

Dina Jareo, acting supervisor from LaFargeville, reported. She has gone through all of the files and completed the yearly reports. Yearly physicals for the bus drivers have been completed. Defensive driving reviews are due by September 12. All testing is up to date. The DOT inspected 2 buses. Bus #52 did not pass due to failure of the emergency brake. The brake meter is not functioning properly and has been sent for repairs. The bus routes have been updated for the 2013-2014 school year. A bus from Thousand Islands will pick up our morning IHC students.

PRINCIPAL

The Principal's report was included for review.

DIRECTOR OF PUPIL SERVICES

The Director of Pupil Services report was included for review.

SUPERINTENDENT

Superintendent Donahue reported. PTSO has purchased a trailer for concessions. The results of the state testing have come out. The numbers are low across the state.

COMMITTEES

POLICY

The procedure "Digital Citizenship Guidelines and Acceptable Use" was included for review.

ACTION ITEMS

MINUTES

A motion was made by Terry Countryman, seconded by Deanna Lothrop, to approve the minutes from the July 2, 2013 meeting.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

FINANCIAL REPORTS

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to approve the financial reports:

General Fund Warrant #3	\$67,219.75
General Fund Supplemental #30	\$28,670.00
General Fund Supplemental #2	\$218,109.24
School Lunch Warrant #2	\$3,140.96
Federal Fund Warrant #1	\$1,463.00
Capital Fund Warrant #1	\$1,387.20
Treasurer's Report June 30, 2013	

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

FIRE INSPECTION REPORT

A motion was made by Scott Rickett, seconded by Kathy Dyer, to approve the fire inspection report.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

DISTRICT COLLABORATION SURVEY A motion was made by Terry Countryman, seconded by Scott Rickett, to accept the resolution to approve the district collaboration survey distribution.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

CORE CLIMATE SYSTEMS

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve the Core Climate Systems contract.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

TAX LEVY

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve the 2013-2014 tax levy.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

PUBLIC COMMENTS

Eleanor VanNess asked if the new soccer fields will be used this year.

EXECUTIVE SESSION

A motion was made by Terry Countryman, seconded by Scott Rickett, to enter into executive session to discuss CSE, particular persons and personnel, and contract at 7:05 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn executive session at 8:43 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

ACTION ITEMS

CAPITAL PROJECT-FIELDS

A motion was made by Scott Rickett, seconded by Deanna Lothrop, to accept the completion of the fields for the Capital Project.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

CSE RECOMMENDATIONS

A motion was made by Scott Rickett, seconded by Deanna Lothrop, to accept the CSE recommendations.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

**PERSONNEL
APPOINTMENTS**

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to appoint Adrienne Teachout, 1 FTE Math teacher, probationary period September 1, 2013-August 31, 2016, Step 1C \$44,320.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Terry Countryman, seconded by Deanna Lothrop, to appoint Bridgette Sharlow, 1 FTE Elementary teacher, probationary period September 1, 2013-August 31, 2015, Step 2C, \$45,120.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Terry Countryman, seconded by Scott Rickett, to appoint Sean Connor, Seasonal Groundskeeper, \$10.00/hour, effective July 3, 2013.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Terry Countryman, seconded by Scott Rickett, for the following appointments:

Ashley Lothrop-Assistant Volunteer Girls' Varsity Soccer Coach
Alicia Thomas – Assistant Volunteer Girls' Varsity Soccer Coach
Carissa Marshall – Substitute Teacher
George Mingle – Substitute Teacher
Phyllis Scott – Substitute Teacher

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

RESIGNATION

A motion was made by Terry Countryman, seconded by Deanna Lothrop, to accept the resignation with appreciation of Ryan Siesto, Teacher's Aide, effective July 23, 2013.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Scott Rickett, seconded by Deanna Lothrop, to accept the resignation of Susan Brodeur, Student Council Advisor.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

MASTER'S DEGREE

A motion was made by Terry Countryman, seconded by Scott Rickett, to approve the Master's Degree for Elizabeth Wagenaar.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

ADDITIONAL SUMMER DAYS

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to approve an additional 4 summer work days for Christine Rickett.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Abstain		

MOTION CARRIED

CONTRACT

A motion was made by Terry Countryman, seconded by Scott Rickett, to approve the resolution between Lyme Central School District and Bernier, Carr & Associates.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

A motion was made by Deanna Lothrop, seconded by Terry Countryman, to award the roofing contract to RSI Roofing Inc.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

CORRESPONDENCE

A motion was made by Scott Rickett, seconded by Terry Countryman, to approve the letter from Ferrara, Fiorenza, Larrison, Barrett & Reitz to MCK Building Associates and C & S Build Inc regarding the locker room floor finish failure.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

TESTING

A motion was made by Kathy Dyer, seconded by Scott Rickett, to accept the proposal from Atlantic Testing to test the locker room floor moisture levels.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

ADJOURNMENT

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to adjourn the meeting at 9:01 PM.

Gary Nicholson	Yes	Terry Countryman	Yes
Kathy Dyer	Yes	Deanna Lothrop	Yes
Scott Rickett	Yes		

MOTION CARRIED

Respectfully submitted,

Missy Holmes
Board of Education Clerk